



PRIVACY NOTICE – GENERAL DATA PROTECTION REGULATION (“GDPR”) – FOR BAR CLIENTS

1. Tanya Callman is the data controller for the purpose of processing data relating to EduLaw Chambers and Training
2. This policy applies in relation to EduLaw’s Bar clients. The General Data Protection Regulation (the “GDPR”) and Data Protection Act 2018 requires us to provide this notice to you.
3. This is a short form of our privacy notice, refer to our website for the full version.

COLLECTION OF PERSONAL DATA

4. Personal data collected by us includes:
 - a) Personal data collected directly from a client who enquires about instructing Tanya in a direct access matter, and from any further correspondence by phone, email or otherwise;
 - b) Personal data collected to enable us to draft a Client Care letter
 - c) Personal data pursuant to Tanya Callman’s instructions and in connection with the provision of legal services or advice.
5. The personal data collected includes any personal details including name, address and contact details.
6. Personal data may also include;
 - a. personal details
 - b. family details
 - c. lifestyle and social circumstances
 - d. financial details
 - e. education, training and employment details
 - f. physical or mental health details
 - g. racial or ethnic origin
 - h. political opinions
 - i. religious, philosophical or other beliefs
 - j. sex life or sexual orientation
 - k. criminal proceedings, outcomes and sentences, and related security measures
 - l. other personal data relevant to instructions to provide legal services, including data specific to the instructions in question

7. The personal data collected may also include medical and health conditions e.g. in cases of children with Education, Health and Care (EHC) plans.
8. The GDPR restricts children in their ability to consent to data processing without parental authorization.

WHY WE PROCESS PERSONAL DATA

9. Under the General Data Protection Regulation (GDPR) we need to process data under:
 - a. Article 6(b) to provide legal advice and for efficient communication and invoicing and to ensure we are complying with our legal obligations
 - b. Article 9(2)(a) to process special categories of personal data with the data subjects explicit consent e.g. where specific medical and health information has been disclosed to enable us to give legal advice.
 - c. Article 6(c) for compliance with a legal obligation
 - d. Article 6(f) processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child
 - e. Article 10 Processing of personal data relating to criminal convictions and offences or related security measures based on Article 6(1) shall be carried out only under the control of official authority or when the processing is authorised by Union or Member State law providing for appropriate safeguards for the rights and freedoms of data subjects. Any comprehensive register of criminal convictions shall be kept only under the control of official authority

SHARING OF YOUR INFORMATION

10. Personal Data collected may be shared:
 - a. Internally between Tanya Callman and Sally Collyer, clerk to EduLaw Chambers.
 - b. With third parties where necessary e.g. courts and other tribunals and other parties e.g. involved in a dispute

DATA RETENTION

11. We will retain personal data for 29 years after which time we will securely destroy your personal data. Retained data is stored only for conflict checking purposes or for the establishment, exercise or defence of legal claims.
12. The period of 29 years has been chosen given that the limitation periods for claims for minors could be 6 years after attaining majority and the fact that children with special educational needs and disabilities have rights up to 25 years of age.
13. Any data retained by / for Tanya Callman's reference after 29 years would have any personal data either deleted or redacted such that the data subject cannot be identified. See the longer form of our Privacy notice for more information on the 'About Us' page of our website.

BREACHES

14. Please contact Sally Collyer at clerk@edulaw.plus.com for a copy of our data protection breach reporting policy

YOUR RIGHTS

15. You have the right to object to the processing of your personal data for the purposes referred to in this notice.
16. You also have the right to request a copy of, deletion of or correction of, your personal data, to do so, please contact Sally Collyer by email at clerk@edulaw.plus.com
17. Full details of these rights are set out in articles 15 to 21 of the GDPR - <https://gdpr-info.eu/>
18. You have the right to lodge a complaint regarding the processing of your personal data with the Information Commissioner: <https://ico.org.uk/>

CHANGES TO OUR PRIVACY POLICY

19. Any changes we make to our privacy policy in the future will be posted on our website and, where appropriate, notified to you by e-mail. This privacy notice was last updated on 24.05.2018.
20. We will regularly review this privacy policy every year.

CONTACT

21. Questions, comments and requests regarding this privacy policy should be addressed to Sally Collyer, data processor at clerk@edulaw.plus.com